

# Park, Recreation and Community Services Board

6:00 p.m. – City Council Chambers

Thursday, December 10, 2009

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## AGENDA

### FLAG SALUTE

### ROLL CALL

### ORAL COMMUNICATIONS

### WRITTEN COMMUNICATIONS

### APPROVAL OF MINUTES

### ANNOUNCEMENTS

### NEW BUSINESS

#### **1. BAF Board Selection Process- Step 2**

The purpose of this report is to provide additional information to proceed with revising the Burbank Athletic Federation (BAF) Board appointment process. Staff has incorporated the PRCS Board's input provide to staff at the October 15, 2009 Board meeting.

**Recommendation: Approve BAF appointment process**

#### **2. T-Mobile Wireless Antenna**

T-Mobile West Corporation approached the City of Burbank to discuss the feasibility of installing a wireless telecommunication antenna on Burbank Water and Power property located adjacent to the ball fields at Brace Park. Park, Recreation & Community Services staff met with representatives from BWP and T-Mobile on site to discuss their proposal and determine project location. As the proposal was not on park property, but located on BWP property, the decision of this proposal was no longer within the jurisdiction of our department. A representative from Burbank Water and Power will be providing the Board with an update.

**Recommendation: Discuss and recommend**

#### **3. Landfill Parcel Discussion**

At the request of the Board, staff will provide an update on the potential of developing the landfill parcel for future park planning efforts. Additional details and feasibility will be discussed and reviewed.

**Recommendation: Note and File**

#### **4. Outside Arborists Trimming City-Owned Trees**

Per the Board's request, an update on the feasibility of permitting outside arborists to prune city parkway trees was requested to be placed on the December agenda. Staff previously appeared before City Council and were directed to research the procedures of other local municipalities and determine the viability of permitting outside arborists to prune City-owned parkway trees. Council has now requested that staff return in February of 2010 for further discussion and consideration

involving possible impacts on the existing BMC ordinance and potential revisions, fee assessment and potential liability issues.

**Recommendation: Note and File**

## **OLD BUSINESS**

### **1. Aquatics Steering Committee**

Staff will provide a status on the Aquatic Program Master Plan.

**Recommendation: Note and File**

### **2. City Council Agenda Items Update**

Staff will update the Board on recent or upcoming City Council items pertaining to Park, Recreation and Community Services Department.

**Recommendation: Note and File**

## **REPORTS**

At this time, Boardmembers may ask staff for an update concerning any of these ongoing activities or provide an update themselves:

1. Ovrom Park
2. Monthly Contract Compliance
3. Burbank Tennis Center
4. Art in Public Places Program
5. Capital Improvement Program
6. Nature Center
7. Vandalism/Graffiti/Park Rangers
8. Board Liaison Reports

<i>Whit Prouty</i>	Youth Board; Golf Course Greens Committee
<i>Steven Ferguson</i>	Advisory Council on Disabilities; Burbank Youth Task Force
<i>Mickey DePalo</i>	Senior Board; Child Care Committee
<i>Todd Layfer</i>	BAF; Burbank Youth Task Force
<i>Garen Yegparian</i>	Transportation Task Force

9. Youth Resource Program
10. Burbank Youth Task Force
11. Starlight Bowl Summer Concert Series
12. Overnight Campground
13. Griffith Park Master Plan
14. L.A. River Revitalization Master Plan
15. Burbank Performing Arts Association
16. Trails Committee
17. Cultural Arts Planning

## **TABLED ITEMS**

None

## **ADDITIONAL COMMENTS FROM AUDIENCE**

## **ADDITIONAL COMMENTS FROM THE BOARD**

## **ADJOURNMENT**